

**ADVENT EPISCOPAL CHURCH**  
**VESTRY MINUTES**  
**JUNE 26, 2016**

1. Call to Order - The meeting was called to order at 11:30 a.m. by Dianne Diaz, Sr. Warden. The presence of a quorum was noted. Members present: Fr. Harry Way, Dianne Diaz, Flavia Nomicos, Paula Bachman, Pat Kindle, John Long, Joe Marquis, Sharon Paine, and Pat Stewart. Members absent: Bob Fletcher, Sharon Navratil, Herb Norton. Parishioners present: Russell Flack, Treasurer.
2. Opening Prayer – The opening prayer was offered by Paula Bachman.
3. Bible Study – Fr. Way – Provided by Paula Bachman - Fr. Harry commented on a selection from the Bible provided by Paula, “Ask and it will be given to you.....” He said that he is currently reading about women in prayer from the Anglican Theological Review and commented on the similarities between prayer in our lives and weaving. In weaving, the vertical constant is prayer while the horizontal variable which creates the pattern is the choice of how and what to pray. In our prayer lives, we should strive to see things through God’s eyes and not our own.
4. Approval of Minutes
  - a. May 22, 2016 - John Long moved and Pat Kindle seconded the motion that the minutes of the May 22 meeting be approved. The motion passed.
  - b. June 3 - Paula moved and Flavia Nomicos seconded the motion that the minutes of the June 3 special meeting be approved. The motion passed.
  - c. June 7, 2016 - Flavia moved and Joe Marquis seconded the motion that the minutes of the June 7 special meeting be approved. The motion passed.
5. Rector’s Report

Fr. Harry provided some updates to his monthly activity report, adding 2 funerals and 4 parish visits. (Attachment 1). He announced that there will be a program on July 29, at the Fountain of Life Lutheran Church in Sun City, offering training concerning Alzheimer’s disease

  - a. Sanction of new ministry – Grief Counseling

Fr. Harry indicated that Charlotte Versagi, who has had Stevens Ministry training, has offered to take on the ministry of grief counseling. This ministry will fall under Pastoral Care. Sharon Paine moved and Paula seconded the motion that the Vestry approve this ministry. The motion passed.
  - b. Fees for training

Fr. Harry consulted the Diocese regarding a recommendation for grief counseling training. The diocese recommends Grief Facilitators training at St. Anthony’s of the Desert in Scottsdale. Pat Stewart moved and Flavia seconded the motion that the church pay for Charlotte’s tuition (\$350) and mileage (according to IRS standard reimbursement) for this training and the money come from Outreach. The motion carried.
6. Sr. Warden’s Report

Dianne had e-mailed her report (Attachment 2). She announced that Fr. Timothy will join us on September 1, and that there will be a function to thank Fr. Harry on August 28 after the 10:00 am service. Sharon Paine offered to coordinate Fr. Harry’s farewell function.

  - a. Bylaw Amendment to Article 5; Section 5

At the vestry meeting in May a proposed amendment to Article 5, Section 5 was given to the members for review (Attachment 3). According to our bylaws this change is to be voted on at this meeting. There was a motion and second to approve this change. During the discussion Dianne indicated that Herb proposed something different to this proposed change (Attachment 9). She encouraged the vestry to review Herb's proposal prior to taking a vote. After review a vote was taken and the motion passed with one member opposed.

7. Jr. Warden's Report

Flavia had e-mailed her report (Attachment 4). She said that the bricks are selling well. She also asked that the vestry person of the day be sure that all doors are locked on Sundays before they leave.

8. Secretary's Report

a. Nominating Committee

Paula said that she needs suggestions from the vestry for the nominating committee. Fr. Harry indicated that those outgoing vestry members could serve on the committee, Pat Stewart volunteered. Paula asked Vestry members to think of additional people who will not be running for Vestry membership to serve on the committee. Several names were given to Paula, who will check with the people to see if they are willing to be on this committee. The committee will hold its first meeting soon. It was suggested that the Convention delegates be asked to report back to the parish on the sessions they attended, perhaps in the Luminary.

b. Administrator for Network

Paula proposed a change in our network administrator from Richard Raszkievicz to Carrie Macon (Attachment 5). She indicated that Carrie is extremely knowledgeable and the one who works on our computers on a daily basis. Paula moved and Pat Stewart seconded the motion that Carrie Macon be named as the Network Administrator. The motion passed.

9. Treasurer Report

Russell Flack e-mailed his report (Attachment 6). He said that we are at 51% of our budgeted income to date. The Financials had been emailed to everyone (Attachments 7). He also told the Vestry that we are in bad need of Counters. It was suggested that the instructions for Counters be updated and then someone be appointed to train volunteers. Dianne asked what was meant by the statement at the end of Russell's report regarding significant improvement projects being done without financial analysis, discussion, support or budget. Fr. Harry indicated that to date there have not been any bids to present to the vestry for review and approval. The vestry previously asked the Jr. Warden to get bids on the replacement of the concrete in front of the church since it is in need of replacement due to potential injury. Once the bids are obtained they will be presented to the vestry for review and approval. The sale of the memorial bricks will help to offset this project.

10. Ministry Report

a. Financial Stewardship – Herb Norton

Herb emailed his financial report (Attachment 8).

i. Proposed bylaw change to Article 5; Section 5

Herb proposed a change to Article 5; Section 5, to the members for review (Attachment 9). According to the bylaws this change will be voted on at the next meeting of the vestry.

- ii. Proposed bylaw change to Article 5; Section 6  
Herb proposed a change to Article 5; Section 6, to the members for review (Attachment 9). According to the bylaws this change will be voted on at the next meeting of the vestry
- b. Christian Education/Worship – Pat Kindle  
Pat e-mailed her report. (Attachment 10).
- c. Communication – Sharon Paine-Keefe  
Sharon emailed her report via Carrie (Attachment 11).  
Sharon reminded Vestry members that our advertising in the Daily Sun has been cancelled. She says work is being done on signs directing drivers to the church. She also announced that there will be concerts on Sunday afternoons, beginning in the fall. They will be open to the public and will be free, with free-will offerings accepted.
- d. Functions & Fellowship – Joe Marquis  
Joe did not provide a written report and did not have anything new to report.
- e. Parish Growth and Development – John Long  
John Long e-mailed his report (Attachment 12).
- f. Parish stewardship – Bob Fletcher  
Bob Fletcher e-mailed his report (Attachment 13).
- g. Pastoral Care – Pat Stewart  
Pat Stewart e-mailed the Parish Visitors’ report (Attachment 14).
- h. Outreach – Sharon Navratil  
Sharon Navratil emailed her report (Attachment 15).

11. Old Business - None

12. New Business

Dianne announced that Web/IT have been moved from Paula’s ministry to Sharon Paine’s because it is a marketing tool.

13. Closing Prayer – The closing prayer was provided by Paula Bachman.

14. Adjournment - Paula moved that the meeting be adjourned at 12:50. The next meeting will be on July 24.

Attachments: (1) Rector’s report (2) Sr. Warden’s report (3) Bylaw Amendment, Section 5; Article 5 (4) Jr. Warden’s report, (5) Network Administrator (6) Treasurer’s report (7) Financials (8) Finance report (9) Proposed Bylaw Change, Section 5; Articles 5&6 (10) Christian Education report (11) Communication report (12) Parish Growth & Development report (13) Stewardship report (14) Pastoral Care report (15) Outreach report

Respectfully Submitted,

Paula Bachman  
Vestry Clerk