

## Unapproved

**Advent Episcopal Church**  
13150 Spanish Garden Drive, Sun City West, AZ 85375  
**VESTRY MEETING MINUTES**  
December 22, 2013

- I. OPENING PRAYER: The opening prayer was offered by Flavia Nomicos.
- II. CALL TO ORDER: The meeting was called to order by Sr. Warden Nita Martin at 11:30 a.m. Members present: Fr. Gabe, Rev. Emilie, Nita Martin, Nancy Bell, Claus Beneker, Dotty Eubank, Flavia Nomicos, Jeffrey Hyatt, Ray Joseph, Emily Peterson, Sue Stroefel, Earl Thomas. Members absent: None.
- III. BIBLE STUDY: Flavia Nomicos supplied the scripture from Second Thessalonians for Fr. Gabe's comments. He pointed out that we are dependent not on ourselves but upon God. God is in control and He guides us – we choose to follow.
- IV. APPROVAL OF MINUTES: Ray Joseph moved and Dotty Eubank seconded the motion that the minutes of the November 24 meeting be approved. The motion passed.
- V. RECTOR'S REPORT: Fr. Gabe submitted his Rector's Activity Report (Attachment 1). He reported that there are 5 new students for the 2014 EfM class. He also commented that the Bishop was very pleased with his recent visit.
- VI. ASSOCIATE RECTOR'S REPORT: Rev. Emilie presented her Associate Rector's Report (Attachment 2) and said that the Arts and Crafts Fair was a great success, despite the weather, and that she had received lots of positive comments from the vendors. She announced that the upcoming Kerygma class will concern the Book of Revelations.
- VII. SR. WARDEN'S REPORT: Nita said that end of year ministry reports for the booklet distributed at the Annual Meeting should be turned in by Vestry members by Monday, January 13<sup>th</sup>. She stated that Joyce Rozon has asked for storage for Rummage Sale items in Paine Hall. As the Fashion Show used the new East rooms for the Fashion Show last year, it was suggested that Pat Kindle and Joyce Rozon work together on this. It was also suggested the north storage might be used for this purpose.
- VIII. JR. WARDEN'S REPORT: Flavia distributed her report (Attachment 3) and commented on some remaining kitchen issues. The island with 3 outlets needs to have the top removed and she has a quote of \$1500. She also has bids of \$350 for the disposal, including labor, and \$250 for separating one unit into two. She will be getting bids on work needed for the convection oven. Claus noted that at our October meeting, the Vestry voted to move \$10,000 from the Unallocated Bequest Funds to the Major Maintenance Fund to cover this work.

- IX. TREASURER'S REPORT: Claus presented the November financials (Attachment 4). He updated the Vestry on the pledge status, commenting that this church is below the national average in pledging. He referred to the e-mail he had sent to Vestry members, containing the Wish List update (Attachment 5), with the suggestion that the Jr. Warden be the Vestry liaison for the Wish List. He also submitted a perpetual calendar for the Treasurer's job function (Attachment 6), and suggested changes for consideration of the Treasurer's Job Function (Attachment 7), asking that the Vestry be supportive of the recommendations, including having Brenda, rather than the Diocese, handle the payroll . He asked each Vestry member to submit requests, even if there are no changes in their needs, to him. He ~~also~~ asked that there be a Special Vestry Meeting on January 23 at 7:00 p.m. to consider and approve the 2014 budget.
- X. CLERK'S REPORT: Nancy presented the proposed bylaw change, distributed at the last meeting (Attachment 8), removing the Junior Warden's election from the Annual Meeting agenda. Ray moved and Sue Stroefer seconded the motion that it be accepted. The motion passed.
- XI. DIRECTORY PICTURES: Dotty Eubank reported that the final photo sessions for directory pictures will be on January 21, 22 and 23.
- XII. NEW BUSINESS: Nita asked returning Vestry members to let her know of their preferences concerning ministry assignments.
- XIII. CLOSING PRAYER: Flavia offered the closing prayer.
- XIV. ADJOURNMENT: Sue moved and Dotty seconded the motion that the meeting be adjourned at 1:05. The motion passed. The next Vestry meetings will be on January 23 at 7:00 p.m. and January 26, for the new Vestry, following the Annual Meeting.

Attachments: 1. Rector's Activity Report, 2. Associate Rector's Report, 3. Jr. Warden's Report, 4. November Financials, 5. Open Wish List Items, 6. Perpetual Calendar for the Treasurer's Job Functions, 7. Suggested Changes for Consideration of Treasurer's Job Functions, 8. Proposed Bylaw Change.