

APPROVED

Advent Episcopal Church
13150 Spanish Garden Dr., Sun City West, AZ 85375
August 27, 2017
VESTRY MINUTES

Present: Canon Timothy Dombek, Dianne Diaz, Harry Roumell, Neal Haskell, John Long, Jan Hendrix, Pat Kindle, Joe Marquis, Sharon Navratil, Herb Norton, Sharon Paine, Diane Prueher

1. Call to Order – Canon Timothy Dombek called the meeting to order at 11:35 am.
2. Opening Prayer & Bible Study – The members read the opening prayer and continued in the study of Romans 12 verses 1-8.
3. Approval of Minutes – It was moved by J. Long that the minutes of June 25, 2017, be approved as presented. The motion was seconded and carried.
4. Rector Report – Canon Timothy Dombek
 - a. Catechumenate Training Retreat
Timothy reported that August 17 through August 19, Rafe Martin, Judy Huffman, Dianne Diaz and he attended a mentor training on the Catechumenate process. This process prepares adults for baptism or a reaffirmation of baptism vows. The process will start at the beginning of Advent and conclude at the Easter Vigil.
5. Sr. Warden Report – Dianne Diaz
 - a. Proposed Bylaw Change – Article V, Section 1 (Attachment 1)
The second reading of the change to Article V, Section 1, was read and voted on by the members. Sharon P. motion to approve the change; the motion was seconded and carried.
 - b. Volunteer Appreciation Sunday
On December 3, after the 10:00 am service, during coffee hour, there will be a luncheon to recognize those that volunteer in Advent's ministries. Each of the ministry heads will receive a communication from Timothy asking for the names of those that volunteer and those that have since stepped down so all can be recognized.
It was mentioned that there many upcoming events (Attachment 2) that the vestry needs to participate in. Timothy asked that all members mark their calendars.
 - c. Replacement of Vestry Member
With the unexpected death of Paula Bachman the vestry needs to replace Paula's vestry position until the end of her term. Neal Haskell our treasurer has agreed to come onto the vestry to serve out Paula's term. John motioned, there was a second and the motion carried. Since Paula was the clerk that position will need to be filled. John Long has agreed to be the clerk of the vestry until the annual meeting. Neal motion, there was a second and the motion carried.
6. Jr. Warden – Harry Roumell
Harry reported that the great door and the side doors going into the church will be worked on; the office door will be replaced. Aztec Doors will be doing the work. They are the company who installed the great doors. Harry will paint the new office door. He reported that he will be looking at the water heater above the conference room which means the tiles will have to come down until he is finished. Harry said the thermostat in the narthex doesn't seem to work so he will be looking into why.

Next Meeting –September 24, 2017

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7. Treasurer Report – Neal Haskell
 - a. Budget Process
It is time for finance to start addressing the budget for next year. Our accountant Brenda will provide financials for each of the ministries so they can see what they have spent to date to help them with their requests for 2018. Dianne will get these distributed to the ministry heads.
 - b. Policy Change to Major Maintenance Fund from Finance Committee– Herb Norton
The finance committee is forwarding to the vestry their recommendation to the Vestry that it replace the current policy for building the Major Maintenance Fund with the following: In years when the year-end operations are in a positive position, the smaller of either the surplus or 2% of the total income be added to the Major Maintenance Fund. Effective with the 2018 fiscal year. Pat seconded the motion from finance, all were in favor.
8. Old Business - None
9. New Business
 - a. Book Reviews
The team that read Radical Sending reported on their book (Attachment 3).
 - b. Outreach – Feed the Hungry
Sharon N. reported that the outreach committee will provide a lunch to “anyone” on the 4th Tuesday of every month beginning on October 31. Advertising will begin to get the word out to those that are in need but no one will be turned away.
10. Reflection – “How have we empowered our witness for Jesus by this meeting?” – Timothy indicated that our empowerment came from the review of the book Radical Sending.
11. Closing Prayer – The members together read the closing prayer for Our Parish Family.
12. Adjournment was at 1:15 pm, by unanimous consent.

Respectfully Submitted,

Dianne Diaz, Sr. Warden

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Attachment 1

Upon review of the previous and current bylaw I found an issue with Advent's bylaws as specified below.

- Bylaws with revision dates of 11/24/11 & 5/24/12: Article 4, Section 4; states the Jr. Warden is elected at the Annual Parish Meeting.
 - Article 5, Section 3; this section is good because the Jr. Warden is elected by the people.
- On 12/22/13 a change was made to the bylaws (Article 4, Section 4) whereby the Jr. Warden is now chosen from one of the vestry members....
 - Article 5, Section 1; did not get changed and it should have. It should have been changed to Rector, Sr. Warden and 10 members of the vestry.
 - A change was made to Article 5, Section 3; to "no fewer than 3 new members are elected...." This does not cause a conflict because one year there would be 4 members elected.

Current Bylaws

ARTICLE V; Section 1: Composition of the Vestry – The affairs of the this organization shall be conducted by a Board of Directors, called the Vestry, which shall be composed of the Rector, Senior Warden, Junior Warden, and nine other members of the Vestry.

When the change was made to have the Junior Warden chosen from the vestry members (12/22/13 bylaws); ARTICLE V; Section 1, should have been changed by striking Junior Warden and nine changed to ten other members of the Vestry.

The Proposed to change to the bylaws would be:

ARTICLE V; Section 1: Composition of the Vestry – The affairs of this organization shall be conducted by a Board of Directors, called the Vestry, which shall be composed of the Rector, Senior Warden, ~~Junior Warden~~, and ~~nine~~ **ten** other members of the Vestry.

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Attachment 2

Upcoming Dates to Remember

October

10/8	Appreciative Inquiry Summit following the 10:00 am Service	
10/14	Sock Hop	3pm – 6 pm
10/15	Newcomers Get Together	3 pm – 6 pm
10/28	Spiritual Gifts Awareness Day	9 am – 1 pm

November

11/3	Strategic Planning	3 pm – 5:30 pm
11/4	Strategic Planning	8 am – 2 pm
11/5	Strategic Planning	Following 10 am service

December

12/2	Spirituality the Second Half of Life	
12/3	Volunteer Appreciation Sunday	Following 10 am service
	Even Song	4 pm
12/9	Quiet Day w Eucharist	Timothy's 25 th Ordination Anniversary
12/24	Services @ 8:00 am, 10:00 am, 4:00 pm & 8:00 pm	
12/25	Service @ 10:00 am	

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RADICAL SENDING
Go to Love and Serve

Attachment 3

Group Members: Dianne Diaz, John Long, Herb Norton & Diane Prueher

Summary:

- Radical Sending is a different mind set
 - God's church doesn't have a mission; God's mission has a church
 - Empower everyone in words and actions. It is not just the clergy and lay leaders it is everyone.
- Follow the great commission "Go out and do the work God has given us to do." Must go out beyond the church walls. It is not just worship on Sunday it is 7 days a week.
- The church is the "Base Camp"
- Define the word for the church and its mission for the church from "come to go".
 - Be with people how they are connected with their lifestyles, values, network and culture
- Become an Outward facing Church.
 - Shift our focus from "inside matters".
 - Sponsor outreach to the world of our member's daily lives in family, work, community and school.

What to look at implementing:

- Parish discernment for gifts – feed inside to take out ie., LEM's Happy Hats, Helping Hands, Food Bank, etc.
- Catechumen
- Go out and worship in the community: Ashes on the Green, Stations of the Cross in the community

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