

Advent Episcopal Church

13150 Spanish Garden Dr., Sun City West, AZ 85375

January 22, 2017

VESTRY MINUTES - **APPROVED**

1. Call to Order – Timothy called the meeting to order at 11:30am. Members Present: Rev. Cannon Timothy Dombek, Dianne Diaz, Neal Haskell, Jan Hendrix, Pat Kindle, John Long, Joe Marquis, Herb Norton, Sharon Paine, Diane Prueher and our Chancellor Terry Davis. Absent: Paula Bachman, Sharon Navratil
2. Opening Prayer – The opening prayer was offered by Dianne Diaz.
3. Welcome & Introductions – Timothy introduced Terry Davis who is the chancellor of our church. Terry told the members that he is always available to assist if needed. Timothy welcomed the new members of the vestry and asked each person to introduce themselves.
4. Approval of Minutes – The minutes from the vestry meeting held on November 27, 2016, were presented to the members for review and approval. John motioned, Sharon seconded the approval of the minutes. The motion passed.
5. Approval of Minutes – The minutes from the vestry meeting held on January 19, 2017, were presented to the members for review and approval. Neal indicated that his first name was spelled incorrectly. With the correction of the spelling of Neal's first name Herb motioned, Pat seconded the approval of the minutes. The motion passed.
6. Approval of Jr. Warden – Dianne nominated Harry Roumell for the position of Jr. Warden. By acclamation Sharon motioned, Pat seconded the approval of Harry as the Jr. Warden. The motion passed.
7. Approval of Clerk – Dianne nominated Paula Bachman for the position of Clerk. By acclamation Sharon motioned, Pat seconded the approval of Paula as the Clerk. The motion passed.
8. Rector – Timothy Dombek
 - a. Retreat – Timothy announced that the vestry will have a retreat on March 3rd and March 4th. On the evening of March 3rd we will meet at Pat's house for dinner (potluck) with spouses to get to know our spiritual journeys. On March 4th we will meet at the ASU Lifelong Learning Center at Sun City Festival. This will be a day to review what a vestry does. At the conclusion of the day John invited anyone interested to join them at his house for wine and cheese.
 - b. Strategic Planning – Timothy explained that we have previously utilized a committee for strategic planning. He feels strongly that strategic planning is a responsibility of the vestry. He said the vestry needs to be involved in discerning the plan because it is the vestry's responsibility to carry out the plan. In formulating the plan others will be invited to assist if they would like.
 - c. Ministry Assignments – Timothy explained that vestry meetings going forward will change from a meeting of ministry reports to visioning to share with members of the parish. Quarterly ministry heads will meet with the vestry to report and schedule any room requests to get them on the church calendar; these meetings will be called "Mission Counsel". Vestry members will still have ministry assignments so that the ministries have a liaison but vestry members will not need to do a report to the vestry unless they would just bring forth any action items that need the attention of the vestry.

God's Agenda is Our Agenda, Building Our Future at Advent in 2017, Feel the Connection – Get Involved!

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9. Sign-up Sheets – Dianne Diaz

- a. Announcement and Lock-Up Schedule – Dianne passed around a sheet for members to sign up for announcements and locking up of the church.
- b. Opening/Closing Prayers & Bible Study – Timothy indicated that he will take care of this item.
- c. Contact Information Verification – Dianne passed around an information sheet for members to verify their contact information and make any necessary corrections.

10. Closing Prayer – The closing prayer was offered by Dianne Diaz.

11. Adjournment – At 12:00 pm, there being no further business a motion was made to adjourn the meeting.

Next meeting will be February 26, 2017.

Respectfully Submitted,

Dianne Diaz
Sr. Warden