

ADVENT EPISCOPAL CHURCH
VESTRY MINUTES
MARCH 26, 2017

1. Call to Order – Canon Timothy Dombek

The meeting was called to order at 11:46.

2. Opening Prayer & Bible Study – Canon Timothy Dombek

We used the “Opening Prayers for Meetings” once again and the Bible study continued on Romans 12.

3. Approval of Minutes – January 22, 2017

Paula moved the approval of the Jan. 22, 2017 Minutes – Motion passed.

4. Rector Report – Canon Timothy Dombek

a. Holy Week

There will be Communion services on Mon., Tues., and Wed. of Holy Week

Maundy Thursday will be led by Meg.

Good Friday services are at noon and 5 p.m.

Holy Saturday there will be a small service at 9 a.m. in the Chapel Memorial Garden

The Easter Vigil will be at 7 p.m. followed by a Champagne reception (Vestry members and ECW will provide cookies)

Easter Sunday services will be at 8 a.m. and 10 a.m. followed by “leftovers” from the Vigil.

b. Anonymous Gift – Oratory for Narthex

An anonymous gift has been given for an Oratory (prayer space in the Narthex on the West wall. Candles and a kneeler will be placed in there. The gift did not need Vestry approval but everyone approved it informally.

5. Sr. Warden Report – Dianne Diaz

a. Newcomers – April 9 from 3 – 5 p.m.

A Newcomer event is planned for April 9 and we are asked to contact Pat Carroll.

Liaisons to ministries are asked to give a short & sweet description of their ministry.

b. Easter Vigil – Champagne & Cookies

Dianne distributed a sign-up sheet for Vestry members.

6. Treasurer Report – Neal Haskell

Neal reviewed the Financial Reports from March 5, 2017 and March 26, 2017. **(Attachments 1 & 2)**

a. Bank Change from EFCU to Wells Fargo at suggestion of our Treasurer

This change was made for the ease of banking – we can use the Wells Fargo locally instead of going to downtown Phoenix. Neal assured there will be no bank charges.

1. Credit Cards for Harry Roumell and Carrie Macon

Everyone approved Wells Fargo credit cards for our Jr. Warden and Office Administrator.

b. Sound System

Many changes were suggested by Lighthouse Productions (Attachment 3).

Dianne Diaz moved that we approve the proposal from Lighthouse Productions in the

amount of \$1,435.76; funds to be taken from open Memorial funds as recommended by the finance committee. Motion passed.

c. Router

Our current Router cannot be re-set and presents some possible problems because our previous IT persons could access our systems remotely.

We have two proposals – one for \$449.99 and the other for \$1,031.99. The router for the lesser amount would be adequate for our current needs but the other for the higher amount would take into the future if we wanted to stream our services. Finance recommends that we approve the proposal of \$1,031.99 from Acey Systems; funds to be taken from undesignated bequest funds. Motion passed.
(Attachment 4)

7. Old Business – None

8. New Business

a. Harry Roumell shared that the tiles are breaking in the flower boxes in front of the church. These tiles are not available anymore and all will have to be replaced.

b. Harry is recommending that the projector in Paine Hall get mounted back onto the ceiling. He indicated he has the brackets and will look into getting it done.

9. Vestry Formation/Education – Canon Timothy Dombek

a. Review of Vestry Retreat

Everyone agreed that the Retreat was a success and liked the format.

b. PSP Process Example **(Attachment 5)**

Timothy shared the “Participatory Strategic Planning Process” and noted that he cannot lead this process. There is a Sock Hop the first week of October and he plans on starting the PSP process by the third week of October.

c. New Facts TEC

Timothy distributed a booklet to each member and asked that we review it and to keep in mind the dynamics of our church when reading it.

10. Reflection – “How have we empowered our witness for Jesus by this meeting?” – Canon Timothy Dombek

11. Closing Prayer – Canon Timothy Dombek

12. Adjournment – John Long moved that the meeting be adjourned. Motion passed.

Next meeting – April 30, 2017