

Approved

God's Agenda is Our Agenda, Building Our Future at Advent in 2016, Feel the Connection!

Advent Episcopal Church

13150 Spanish Garden Dr., Sun City West, AZ 85375

September 24, 2017

VESTRY MINUTES

Present: Canon Timothy Dombek, Dianne Diaz, Neal Haskell, Harry Roumell, Herb Norton, Pat Kindle, Jan Hendricks, Sharon Paine

1. Call to Order – Canon Timothy Dombek called the meeting to order at 11:45 am.
2. Opening Prayer & Bible Study – The members read the opening prayer and continued in the study of Romans 12 verses 1-8.
3. Approval of Minutes – It was moved by P. Kindle that the minutes of August 27, 2017, be approved as presented. The motion was seconded and carried.
4. Rector Report – Canon Timothy Dombek
  - a. Jill Tabata – Canon Timothy reported that Jill Tabata our music director has resigned. She will continue to work until the end of the year or until a replacement is found. She has 70 students in her private music lessons where she wants to put all of her efforts. A search committee consisting of Joan Vaughn, Earl Thomas, Dianne Diaz and Canon Timothy will begin the process of looking for Jill's replacement.
  - b. Stewardship Speaking – Canon Timothy indicated that on Sunday, October 1, he will be gone to do a Stewardship presentation at the Church of the Epiphany in Tempe. The interim rector at Church of the Epiphany, Canon Richard Morrison will come to Advent that day and celebrate at the 10:00am service and do a presentation during coffee hour.
  - c. Mission & Vision Statements – During our vestry meeting on October 22, the vestry will work on the development of a new mission and vision statement in preparation of Dreaming God's Dream for Advent.
  - d. Who Are Our Neighbors – During the service on October 29, Canon Timothy will preach on Who Are Our Neighbors using the Mission Insite data.
  - e. Paula Bachman Memorial from ECW – Canon Timothy explained that the ECW wants to honor Paula by purchasing a plaque to go on the memorial wall. It was explained that the wall is for those people that are not interned at Advent; Paula has niche therefore will have a plaque on her niche space. The members had several ideas of where the ECW could honor Paula by putting a plaque in the Narthex, on the tea cup cabinet or the newcomers table.
5. Sr. Warden Report – Dianne Diaz
  - a. Advent Memorial Garden & Chapel Policy (Attachment 1) – Dianne presented a new policy for the Advent Memorial Garden & Chapel that was sent from the Columbarium committee for approval. The members approved the policy unanimously and commended Bob Stewart and his committee for their fine work.
  - b. Webmaster Change To Citruskiwi – Dianne reported that the IT committee has been looking into changing our webmaster so that we can directly post to our website. Currently we have to send the information via a dropbox and it is uploaded by our webmaster for a fee. At the recommendation of our IT person Ben the IT group met with Ian Shere from Citruskiwi . The committee is asking the vestry to approve going with Citruskiwi because it will save the church money and we will be able to upload directly from our office computers. The members approved the change unanimously.
  - c. Name Change & New Description from Gift Giving Committee (Attachment 2) – Dianne presented a policy from the gift giving committee changing the name of the committee and a new description

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- that better identifies what the committee does. The members approved the policy/name change unanimously.
- d. There was a question on the new copier and how to use it. Dianne will let Carrie know that she should let the ministry heads know that she would be happy to teach them how to use the copier. Timothy indicated that the new copier lease will save us approximately \$200.00 per year over the old lease.
6. Jr. Warden – Harry Roumell indicated that the air conditioning drip issue above the conference room is fixed; he will be painting the new office door; he is getting bids for the parking lot resurfacing, the lights in the parking lot and changing Paine Hall's lights from florescent to LED. ECW will pay for the repair of the dishwasher and the drinking fountain will be addressed this week. He is still waiting on our insurance company regarding the damage to the conference room from the leak.
  7. Treasurer Report – Neal Haskell (Attachment 3) – Financial Summary
    - a. Volunteer Pins –The finance committee is bring forward a motion to purchase volunteer appreciation pins that will be presented to anyone who volunteers at a Volunteer Appreciation Luncheon on Sunday, November 14. The finance committee recommends that the monies for these pins come from Memorial Funds. . Each pin costs \$4.75 and because of the large number of volunteers Dianne was able to negotiate a 25% discount on our purchase. The members unanimously approved the purchase of 300 pins.
    - b. Bill Pay Approval Process – Neal indicated that the finance committee has recommended a bill pay approval process. When a bill (check request) is submitted it will be reviewed and approved by Pat Finnell (Asst. Treasurer), Neal Haskell (Treasurer) or Dianne Diaz (Sr. Warden). When approving the bill for payment the approvers will check to see that is in the budget and assign the appropriate account number prior to payment.
  8. Old Business - None
  9. New Business
    - a. The Provocative Church book report by Neal Haskell and Sharon Paine. Neal reported that this book is about Evangelism. Until Neal read the book he had a whole different idea of what Evangelism is. The book suggests that if you cannot explain what we do simply suggest “come and see”. Both Neal and Sharon indicated that we are doing what the book suggests.
  10. Reflection – “How have we empowered our witness for Jesus by this meeting?” –Our empowerment came from the review of the book Provocative Church.
  11. Closing Prayer – The members together read the closing prayer for Our Parish Family.
  12. Adjournment – There being no further business the meeting was adjourned at 1:45.

Respectfully Submitted:

Dianne Diaz  
Senior Warden