

Approved

Advent Episcopal Church
13150 Spanish Garden Drive, Sun City West, AZ 85375
VESTRY MEETING MINUTES
July 27, 2014

- I. OPENING PRAYER: The opening prayer was offered by Nancy Bell.
- II. CALL TO ORDER: The meeting was called to order by Sr. Warden, Nita Martin at 11:00 a.m. Members present: Fr. Gabe, Rev. Emilie, Nita Martin, Nancy Bell, Dianne Diaz, Dotty Eubank, Bob Fletcher, Jeffrey Hyatt, Ray Joseph, Flavia Nomicos, Sue Stroefel. Members absent: Pat Stewart, Earl Thomas. Parishioners present: Jim Fry, Pat Finnell.
- III. BIBLE STUDY: The Bible study, suggested by Nancy Bell, was from Matthew VIII. A centurion asks Jesus to cure his employee. Jesus says he'll go to the centurion's home and do so. The centurion says he's not worthy, but he knows who Jesus is and that he can cure the employee without being with him. We should ask God to let us know what's right and for the grace to do it. We need to examine where our faith is.
- IV. APPROVAL OF MINUTES: Ray Joseph moved and Sue Stroefel seconded the motion that the minutes of the June meeting be approved. The motion passed.
- V. GIFT PLANNING: Pat Finnell explained the efforts being made by the diocese to bring about a consistent understanding of gift giving practices. She asked the Vestry for a 45-minute meeting to explain further and also asked for up to \$200 for brochures concerning gift planning to be used in the orientation of parishioners. Flavia Nomicos moved and Ray seconded the motion that the funds for the brochures be approved. The motion passed. The Vestry agreed to use the time set aside for a meeting on August 24 for Pat's presentation. Dianne Diaz moved and Bob Fletcher seconded the motion that the Gift Acceptance Policy presented by Pat (Attachment 1), be approved. The motion passed.
- VI. RECTOR'S REPORT: Fr. Gabe presented his Rector's Activity Report (Attachment 2).
- VII. JR. WARDEN'S REPORT: Flavia presented her report (Attachment 3).
- VIII. ASSOCIATE RECTOR'S REPORT: Rev. Emilie presented her report (Attachment 4) and stated that the work in Surprise is coming along well.
- IX. TREASURER'S REPORT: Jim Fry presented the Financials for June (Attachment 5) and a financial report for the first half of the year (Attachment 6). He discussed financial strategy, suggesting that we begin thinking of using some bequest funds for operating use as a normal practice and to encourage parishioners to include the church in their wills (Attachment 7). Jim presented a proposal to form a Finance Committee (Attachment 8). The Vestry agreed that forming such a committee is among the rights and responsibilities of the Treasurer and that Jim does not need Vestry approval to do so. Jim indicated that he is working on a program to provide electronic giving at Advent (Attachment 9). Further information will follow as the process is developed. He asked for a motion that the endowment fund be moved from Vanguard to the Episcopal Church Foundation (Attachment 10). Sue Stroefel moved and Ray seconded the motion that this be done. The motion passed. Jim

- presented an update of the Summary Budget Worksheet for 2014, reflecting an improvement in our performance (Attachment 11).
- X. SECRETARY'S REPORT: Nancy presented her report (Attachment 12) and asked, on Earl's behalf, that suggestions of five potential vestry candidates be made to the Nominating Committee. It is not necessary to consider eligibility, as this is a responsibility of the Nominating Committee.
 - XI. VESTRY PERSON OF THE DAY: As a reminder, the responsibilities of the Vestry Person of the Day is to make announcements, to be sure doors are locked and lights off and to sit at the Visitor's Table.
 - XII. MINISTRY REPORTS: Reports for Outreach and Christian Education were distributed by Ray Joseph and Dianne Diaz (Attachments 13 and 14).
 - XIII. OLD BUSINESS: Bob Fletcher said that pledge forms will be available for the Vestry at the next meeting. Ray congratulated Fr. Gabe for his efforts with the music. It was agreed that Jill is doing a wonderful job.
 - XIV. MOTION TO ADJOURN: Sue moved and Bob seconded the motion that the meeting be adjourned at 1:00 p.m. The motion passed. The next regular meeting will be September 28 at 10:30 a.m.
 - XV. CLOSING PRAYER: Nancy offered the closing prayer.

Attachments: 1. Gift Acceptance Policy, 2. Rector's Activity Report, 3. Jr. Warden's Report, 4. Associate Rector's Report, 5. Financials, 6. Financial Report, 7. Financial Strategy proposal, 8. Finance Committee, 9. Electronic Giving, 10. Movement of Endowment Fund, 11. Updated Summary Budget Worksheet, 12. Nominating Committee report and form for candidate suggestions, 13. Outreach Report, 14. Christian Education Report.

Respectfully Submitted,

Nancy Bell
Clerk of the Vestry