

Approved 11-23-14

Advent Episcopal Church
13150 Spanish Garden Drive, Sun City West, AZ 85375

VESTRY MEETING MINUTES

October 26, 2014

- I. OPENING PRAYER: The opening prayer was offered by Bob Fletcher.
- II. CALL TO ORDER: The meeting was called to order by Ray Joseph at 11:30 a.m. Members present: Rev. Emilie, Nancy Bell, Dianne Diaz, Dotty Eubank, Bob Fletcher, Jeffrey Hyatt, Ray Joseph, Flavia Nomicos, Pat Stewart, Sue Stroefel, Earl Thomas. Parishioners present: Jim Fry, Treasurer. Members absent: Fr. Gabe, Nita Martin.
- III. BIBLE STUDY: The Rev. Emilie commented on Bob's suggested text concerning the dishonest manager, pointing out that taking money from one's family to give to the church may not make sense. A fundamental transformation is necessary to understand its significance.
- IV. APPROVAL OF MINUTES: Dianne Diaz moved and Flavia Nomicos seconded the motion that the minutes of the September 28 meeting be approved. The motion passed.
- V. RECTOR'S REPORT: The Rector's Activity Report was accepted as written (Attachment 1).
- VI. ASSOCIATE RECTOR'S REPORT: The Rev. Emilie reported that Emmaus is an official church plant. (Attachment 2).
- VII. SR. WARDEN'S REPORT: Flavia moved and Dotty Eubank seconded the motion that the report, State of the Parish, 3rd Quarter 2014, be accepted as written. (Attachment 3). The motion passed.
- VIII. JR. WARDEN'S REPORT: Flavia noted that there is an emergency preparedness program available to those who are interested. She also reported that the changing of the church keys has been put on the back burner until next year. (Attachment 4).
- IX. TREASURER'S REPORT: Jim Fry presented the financials (Attachment 5). He pointed out that we have used the \$50,000 from bequest funds budgeted for operating funds for 2014. He also said that we have almost spent our budgeted funds for electricity, noting that this is largely attributable to air conditioning and night lighting of the parking lot. Also, all of the Holy days offerings have been used. He will move an additional \$30,000 from bequest funds to operating reserve. Jim referred to his email to Vestry members about a new credit, debit and bank giving proposal. Flavia moved and Jeffrey seconded the motion that we utilize whatever company Jim recommends for our credit card program. The motion passed. He outlined the duties of the Finance Committee, which will consist of the Treasurer, the Assistant Treasurer, Chair of the Investment Committee, Chair of the Stewardship Committee and three parishioner members. Our accountant, Brenda Patton, will serve as a non-voting member. Flavia moved and Dotty seconded the motion that we continue with the formation of this committee. Jim indicated that he has had a few contacts concerning a Saturday service. Until the results of the stewardship program are known, he cannot proceed with specific recommendations.
- X. STEWARDSHIP: Bob Fletcher commented on the amount of hard work being done by Flavia and thanked her. He also stated that there will be a wine and cheese party next Saturday at 4:30 in Paine Hall. Vestry members are invited.
- XI. CHRISTIAN EDUCATION REPORT: Dianne Diaz submitted a report via email. (Attachment 6).

- XII. WORSHIP COMMITTEE REPORT: Sue Stroefel submitted a report via email. (Attachment 7).
- XIII. PASTORAL CARE REPORT: Pat Stewart shared her report with the Vestry and noted that the committee needs new members. (Attachment 8).
- XIV. ARTS AND CRAFTS FAIR: Dotty asked anyone available to help with the fair to sign up. The event is scheduled for November 21st and 22nd.
- XV. DONATIONS: Ray reported that a donation has been made for spiral bound copies of Lift Every Voice for the choir. Also, a parishioner has donated a laptop to be used by the church.
- XVI. OFFERING ENVELOPES: As the cost of offering envelopes has risen, announcements will be made in a few weeks, asking those who use the envelopes pay \$3 rather than the former \$2.
- XVII. ADJOURNMENT: Flavia moved and Dianne seconded the motion that the meeting be adjourned at 1:00 p.m. The motion passed. The next vestry meeting will be a special meeting called to discuss finance matters on Thursday, November 13, at 9:00 a.m.

Attachments: 1. Rector's Activity Report, 2. Assoc. Rector's Activity Report, 3. Sr. Warden's Report, 4. Jr. Warden's Report, 5. Financials, 6. Christian Education Report, 7. Worship Committee Report, 8. Pastoral Care Report.

Respectfully Submitted,

Nancy Bell
Clerk of the Vestry,