

Approved 11-23-14

Advent Episcopal Church
13150 Spanish Garden Drive, Sun City West, AZ 85375
VESTRY MEETING MINUTES
November 13, 2014

- I. OPENING PRAYER: The opening prayer was offered by Fr. Gabe.
- II. CALL TO ORDER: The meeting was called to order by Nita Martin, Sr. Warden, at 10:00 a.m. Members present: Fr. Gabe, Rev. Emilie, Nita Martin, Nancy Bell, Dianne Diaz, Dotty Eubank, Bob Fletcher, Ray Joseph, Pat Stewart, Earl Thomas. Parishioners present: Jim Fry, Treasurer. Members absent: Jeffrey Hyatt, Flavia Nomicos.
- III. THANK YOU: Jim Fry thanked the members for their attendance at this special meeting, called to update the Vestry on financial issues.
- IV. STEWARDSHIP DRIVE: Jim said that, to date, we have 150 pledges in, amounting to \$219,000, and are already ahead of last year, both in number of pledges and dollar amount. We may need to use some bequest money to balance the budget, but will not know definitely for a few more weeks.
- V. CHANGES TO BUDGET ACCOUNTS: In next year's budget, music, altar guild and outreach will be budgeted.
- VI. EXPENSE CONTROL: Jim complimented those in charge of expenditures and said that Advent has no expense control problem.
- VII. ASSOCIATE PRIEST: Jim stated that he is budgeting a full year for an Associate Priest.
- VIII. USE OF \$: He said that, at the annual meeting, he plans to discuss how the budgeted money is used for the church.
- IX. DEADLINE FOR BUDGET: The budget must reach Brenda by the end of January.
- X. PLANNED GIVING PROGRAM: The planned giving program will be presented to parishioners early in the new year.
- XI. CREDIT CARD PROGRAM: Jim received several pages of material to be signed and has sent it to our Chancellor for review. He has temporarily put this on hold and asked the Episcopal Credit Union to participate.
- XII. ENDOWMENT FUND: The Endowment Fund has been moved from Vanguard Funds to the Episcopal Credit Union.

- XIII. FINANCE COMMITTEE FORMATION: Jim is forming a Finance Committee and will have more information at the next meeting.
- XIV. 2013 AUDIT: Jim announced that the 2013 audit has been completed. Nancy Bell asked whether it included audits of the ECW and Men's Club. It did not, and as we paid for a full audit, Jim will ask the auditor to include these audits.
- XV. SATURDAY NIGHT SERVICE: There have been no changes since the last report.
- XVI. REPORTS FOR ANNUAL MEETING: Nita asked Vestry members to begin their reports for the Annual Meeting.
- XVII. ADJOURNMENT: Earl Thomas moved and Dotty Eubank seconded the motion that the meeting be adjourned at 11:05. The motion passed. The next meeting will be on November 23 at 11:30 a.m. Ray Joseph will be responsible for prayers and Bible Study.