

Approved 9/25/16

**ADVENT EPISCOPAL CHURCH  
VESTRY MINUTES  
JULY 24, 2016**

1. **Call to Order** - The meeting was called to order at 11:30 a.m. by Sr. Warden, Dianne Diaz. **Members present:** Dianne Diaz, Fr. Harry Way, Herb Norton, Bob Fletcher, Joe Marquis, Flavia Nomicos, Paula Bachman, Pat Kindle, and Pat Stewart. Also present, Russell Flack, Treasurer and Karen Andrews, Scribe.  
Members absent: Sharon Paine, John Long and Sharon Navratil.
2. **Opening Prayer** - Pat Kindle gave the opening prayer.
3. **Bible Study** - Fr. Harry Way gave some points to remember about John's Gospel and for us to remember to "be together."
4. **Approval of Minutes** - A motion was made by Flavia and seconded by Paula that the minutes of the June 26th, 2016 meeting be approved. Motion carried.
5. **Rector's Report** - Fr. Harry provided the members with his written report (Attachment 1). He also provided a Proposal (Attachment 2) from The Advent History and Preservation Ministry asking that they be given access to all minutes of the Vestry and other organizations of Advent Parish for the purpose of preserving them and making them accessible to the parish. Minutes from the current and immediately past four years must be kept in the Finance Office. Motion was made and seconded by Flavia Nomicos. After a discussion stressing that there needs to be access by the members of the vestry, the Motion carried. It was felt that all informational papers be also scanned.
6. **Sr. Warden's Report** - No new business to report at this time.
7. **Jr. Warden's Report** - Flavia Nomicos is getting bids for a new Janitorial Service. Members commented on how nice the cross display looks in Paine Hall. She felt the file cabinets in the finance office should be fire proof. (Attachment 3)
8. **Secretary's Report** -- Paula Bachman stated that the Nominating Committee has not met as yet but will be meeting soon. Bob Fletcher stated that he would like to have a co-chair. Paula indicated that she will check with Lynn Long to see if she would be willing to co-chair with Bob. The committee consists of Judy Purdy, Lynn Long, Pat Stewart, Bob Fletcher and Jody Johnson. After discussion, all names will need to be vetted by the Treasurer, the Rector and Sr. Warden to show that they qualify to be placed in nomination for the Vestry.
9. **Treasurer's Report** - Russell Flack emailed his report to the members

(Attachment 4). He indicated that the memorial funds under \$500.00 have been released and can be spent at the discretion of the vestry. He thanked everyone for watching their expenses. He stated that receipts were up this month but reminded vestry members that our expenses will be rising soon. We did save money on our search process and once all expenses are in, there would be approximately \$16,000 to be added back to the operating budget. He stated that the choir is in need of new robes and perhaps the vestry would consider spending some of the monies on the robes.

#### **10. Ministry Report -**

- a. Financial Stewardship - Herb Norton emailed his report (Attachment 5) to the Vestry. He brought to the attention of the members the rebate from the diocese of the mission share funds and suggested the vestry consider spending the rebate more directly on outreach.
  - i. Bylaw change to Article 5, Section 5 (Attachment 6)  
Herb Norton made a motion to pass this change, Bob Fletcher seconded the motion. Motion Did Not Pass.
  - ii. Bylaw change to Article 5, Section 6 (Attachment 6)  
re: Quorum. Herb Norton moved with Pat Stewart seconding motion. Motion passed.
  - iii. Herb Norton gave an attendance report showing a decline in attendance count over the last 4 years. The 2nd quarter shows "uptick" which could be the Saturday evening Celtic service.
- b. Christian Education and Worship - Pat Kindle emailed her report to the members (Attachment 7). Safeguarding God's Children training for the volunteers should be up-to-date by September. A compilation of summer services is in progress. The Rector Search Committee has been disbanded with the selection of a new rector, the Rev. Timothy Dombeck.
- c. Communication - Sharon Paine emailed her report to Carrie stating "we are waiting for Fr. Timothy to arrive. She is vacationing in Wisconsin. (Attachment 8).
- d. Functions and Fellowship - Joe Marquis emailed his report to Dianne Diaz who forwarded it to the members stating nothing significant occurred during this period. (Attachment 9)
- e. Parish Growth and Development - John Long on vacation but reported two recent visitors to the parish and they have joined. They are from Buckeye. Attachment 10)
- f. Parish Stewardship - Bob Fletcher emailed his report to the members (Attachment 11). He met with Rev. Timothy Dombeck who will be starting Sept. 1st. He felt we were on the right track with our Stewardship program. We will continue with "Proportional Giving" theme. He said that Fr. Timothy will be writing a letter to each pledged member. He feels

that the 2017 pledges may look dismal but he is looking forward to meetings with Fr. Timothy.

- g.** Pastoral Care - Pat Stewart indicated that she does not have a report this month because the committee has not yet met. She said that she liked the idea from Sharon Navratil of the Feeding Veterans program for outreach.
  
- h.** Outreach - Sharon Navratil is on vacation and emailed her report to the members (Attachment 12). Suggestions for Outreach were Navajo and serving lunch to Vets. Russell Flack stated he will set up a new line item. A suggestion from Fr. Timothy was that fund raisers should be set up for Outreach only and not for raising monies for building repairs. It was suggested that we inform parishioners at the Annual Meeting where our Outreach monies go.

**11. Old Business** - Nothing to report.

**12. New Business** - Nothing to report.

**13. Closing Prayer** - Pat Kindle

**14. Adjournment** -- Paula moved to adjourn the meeting at 12:30 p.m. and Flavia seconded. Motion carried.

Respectfully submitted,

Paula Bachman  
Clerk of the Vestry