

**Approved 10-23-16**

**ADVENT EPISCOPAL CHURCH  
VESTRY MEETING SEPTEMBER 25, 2016  
MINUTES**

1. The meeting was called to order by Sr. Warden Dianne Diaz at 11:40 a.m.
2. The Opening Prayer was given by Sharon Paine.
3. Our Bible study was Corinthians verses 12-14.
4. Approval of Minutes – Pat Stewart made a motion with Flavia seconding that the minutes of July 24, 2016 be approved. Motion carried.
5. Rector's Report – Timothy Dombek  
Timothy gave a verbal report stating he wants to get to know everyone personally. He asked if any of the vestry members would be interested in hosting a meet and greet at their homes. A sign-up sheet was sent around the table. Each of the meet and greets should be about 12 – 20 people. He wants to make sure that all members of Advent get invited and no one is left out.
6. Sr. Warden's Report – Diane Diaz  
Dianne stated that anyone being considered to be a convention delegate needs to be told that they are to attend both days and will need to report back with an article in the Luminary. The contract for IT is being reviewed. We do have a parishioner that feels he could be of some help to us for less money. Members were reminded to remove Fr. Harry and Paula R. from their e-mail list and to add Timothy and Karen Andrews.  
(Attachment 1)
7. Jr. Warden's Report – Flavia Nomicos  
Flavia gave members a tour of the church grounds pointing out where repairs are needed so members understand what she is talking about when she asks for money. She is in the process of getting bids for these repairs. (Attachment 2)  
  
Pat Stewart made a motion with Sharon Paine seconding that we purchase bricks for Clergy that have served in the past as well as members on the memorial list at cost. Motion carried.
8. Secretary's Report – Paula Bachman  
Paula stated that our insurance agent has okayed our policy concerning Alcohol use and the application for Paine Hall use. Paula made a motion and John Long seconded that we accept the Alcohol policy. Motion carried. Sharon Paine moved and Pat Kindle seconded the motion to approve the application for use of Paine Hall. Motion carried.

(Attachment 3)

Paula stated that we need one more name for the vestry nomination list and at least 3 more for the convention delegate list.

9. Treasurer's Report – Russell Flack

Russell stated that we were doing OK with expenditures. He warned of a large APS bill this month. He gave each member a budget summary asking that they complete it and bring it to the next Vestry meeting. (Attachment 4)

10. Ministry Reports

a. Financial Stewardship – Herb Norton (Attachment 5)

Bob Fletcher reported that the History Preservation committee is requesting \$3200.00 for the book they wish to publish. This had been voted on but not transferred. The net printing cost of the book should be about \$3,000. (Paula will check when motion was made and for how much). Russell will transfer \$3,200.

Herb had recommended Dobrusin Financial for our audit. The vestry accepted the recommendation of the finance committee to use Dobrusin Financial.

b. Christian Education/Worship – Pat Kindle (Attachment 6)

Pat stated that the next meeting for Worship was October 2.

c. Communication - Sharon Paine (Attachment 7)

Sharon reported that they are busy arranging for performances to be held at the church.

d. Functions and Fellowship – Joe Marquis (Attachment 8)

Joe indicated that he is going to begin having some people over to his home for fellowship.

e. Parish Growth and Development – John Long (Attachment 9)

f. Parish Stewardship – Bob Fletcher (Attachment 10)

Bob is thrilled with his "Annual Response" and distributed a proclamation for all Vestry members to sign.

g. Pastoral Care – Pat Stewart (Attachment 11)

Members of the Parish Visitors were being contacted before their next meeting on Wed., Oct. 5 in order to make plans for their future programs. Dianne Diaz indicated that this year the angel tree would have names of the children from the Bylas Apache tribe. Pat will get these names from the diocese and has offered to take the gifts to the tribe.

h. Outreach – Sharon Navratil (Attachment 12)

Sharon reported that Sharon Mather has agreed to help. They are planning a “warm clothing” drive in November to help the Bylas Apache community.

11. Old Business – None

12. New Business – None

13. Closing Prayer – Sharon Paine

14. Adjournment

Next Vestry Meeting is October 23, 2016

Respectfully submitted,

Paula Bachman  
Clerk of the Vestry