

**Approved
11-24-13**

Advent Episcopal Church
13150 Spanish Garden Drive, Sun City West, AZ 85375
VESTRY MEETING MINUTES
October 27, 2013

- I. OPENING PRAYER: The opening prayer was offered by Sue Stroefel.
- II. CALL TO ORDER: The meeting was called to order by Nita Martin, Sr. Warden, at 11:40 a.m. Members present: Fr. Gabe, Rev. Emilie, Nita Martin, Claus Beneker, Nancy Bell, Dotty Eubank, Flavia Nomicos, Jeffrey Hyatt, Ray Joseph, Sue Stroefel, Earl Thomas. Members absent: Emily Peterson.
- III. BIBLE STUDY: Fr. Gabe commented on Psalm 37 – Trust in the Lord and do good, emphasizing that trust in God is what counts.
- IV. APPROVAL OF MINUTES: Ray Joseph moved and Jeffrey Hyatt seconded his motion that the minutes of the September meeting be approved. The motion passed.
- V. RECTOR'S REPORT: Fr. Gabe submitted his Rector's Activity Report (Attachment 1). He asked that the Vestry consider a contribution to the Episcopal Community Services in the future, perhaps through a special offering and/or by asking the ECW and the Men's Club to include ECS as one of their recipients. He pointed out that our Helping Hands is one of this year's recipients of an ECS award.
- VI. ASSOCIATE RECTOR'S REPORT: Rev. Emilie submitted her monthly report, (Attachment 2) reviewing her activities and stated that she is working on partnerships, which begin with friendship between two key people. She pointed out that rather than trying to be all things to all people, our church can work in support of another church or group doing something we believe in.
- VII. SR. WARDEN'S REPORT: Nita said that the parish member photos have gone very well, with many positive comments about the Life Touch staff. Group shots are still needed for the directory.

Nita suggested a monthly Vestry article in the Luminary and asked that each Vestry member write an article about their ministry for one issue per year. The Vestry agreed. Sue will do the December contribution, representing Worship and Earl Thomas will cover Newcomers in January. Nita will arrange a calendar for the future.

Ray moved and Sue seconded the motion that the State of the Parish Report (Attachment 3) presented by Nita be approved. The motion passed. The Vestry agreed that returning snowbirds may have questions about Jill's

appointment as Music Director and suggested that there be an article in the Luminary concerning this change.

Plans for the Arts and Crafts Show and Ministry Fair will require involvement of all. All available booths have been sold and we look forward to a very successful event.

VIII. JR. WARDEN'S REPORT: The Jr. Warden's Report (Attachment 4), submitted by Flavia Nomicos, was reviewed. She stated that 9 people have volunteered for her handyman committee.

IX. TREASURER'S REPORT: Claus moved that the Vestry approve **moving \$1,000** from the Unallocated Bequest Fund to the Major Maintenance Fund to cover some projects in the Jr. Warden's report. The motion was seconded by Nita Martin. It passed.

Claus submitted a list of pre-approved expenses authorized to be paid by Brenda without written authorization. Certain items marked with an asterisk (*) are authorized to be paid via EFCU Pay. (Attachment 5). If a future Treasurer feels the need to make changes to this list, he or she will be authorized to make them. Claus moved and Nita seconded the motion that this list, with the stipulation concerning changes by a future Treasurer, be approved. The motion passed.

Claus presented the September Financials (Attachment 6) and reported that he has had to move \$25,000 into the operating fund. This was not unanticipated.

X. CLERK'S REPORT: Nancy Bell reported that the Nominating Committee is almost finished for this year. They have 8 candidates for the Vestry and 7 for Diocese Convention Delegates. She will have a definite list for the next Vestry meeting.

Nancy raised the resolution change discussed at the last meeting for a bylaw amendment concerning the election of a Jr. Warden (Attachment 7). This amendment would have the Junior Warden chosen by the new Vestry from its membership as are the Treasurer and the Clerk at the first Vestry Meeting following the Annual Meeting. She moved and Claus seconded the motion that this amendment be accepted. The motion passed. She then presented a second proposed amendment (Attachment 8), indicating the need for four ~~or more~~ Vestry members in some years, to read "no fewer than three new members are elected each year to replace the vestry members whose terms expire." Nancy moved and Nita seconded the motion that this wording be approved. The motion passed

PARISH GROWTH AND DEVELOPMENT: Earl Thomas distributed copies of the invitation to the Newcomers Event (Attachment 9) and asked each Vestry member to provide one food item. Wine will be provided.

- XI. COMMUNICATIONS: Dotty Eubank reported that Phil Andrews has prepared pictures and articles for the papers concerning the Arts and Crafts Fair on Friday, 11-22 and Saturday 11-23. Dotty has been attending marketing team meetings. There will be 40 participating booths, the maximum.
- XII. CLOSING PRAYER: The closing prayer was offered by Sue Stroefer.
- XIII. ADJOURNMENT: The meeting adjourned at 1:40. The next meeting will be on November 24 at 11:30 with prayers by Ray Joseph.

Attachments: 1. Rector's Activity Report, 2. Associate Rector's Report, 3. State of the Parish Report, 4. Jr. Warden's Report, 5. Bill Pay and Pre-approved Payment List, 6. September Financials, 7. Bylaw Amendment I, 8. Bylaw Amendment II, 9. Newcomers' Event invitation.