

Unapproved

Advent Episcopal Church
13150 Spanish Garden Drive, Sun City West, AZ 85375
VESTRY MEETING MINUTES
September 22, 2013

- I. OPENING PRAYER: The opening prayer was offered by Nancy Bell.
- II. CALL TO ORDER: The meeting was called to order by Nita Martin, Sr. Warden, at 11:40 a.m. Members present: Fr. Gabe, Rev. Emilie, Nita Martin, Nancy Bell, Claus Beneker, Dotty Eubank, Jeffrey Hyatt, Ray Joseph, Sue Stroefler, Earl Thomas. Members absent: Emily Peterson.
- III. BIBLE STUDY: Fr. Gabe commented on a selection from Matthew, chosen by Nancy, and discussed tithing and what makes people pledge.
- IV. APPROVAL OF MINUTES: Ray Joseph moved and Sue Stroefler seconded his motion that the minutes of the July meeting be approved. The motion passed.
- V. RECTOR'S REPORT: Fr. Gabe submitted his Rector's Activity Report (Attachment 1) and commented favorably upon the Pope's remarks on the direction of the Catholic Church.
- VI. ASSOCIATE RECTOR'S REPORT: Rev. Emilie reviewed her recent activities, including attendance at a retreat for clergy new to the diocese.
- VII. SR. WARDEN'S REPORT: Nita reviewed the Vestry Code of Ethics and minded Vestry members to use discretion in discussing church business with those outside the parish.

Nita announced the resignations of Mike Giel and Margaret Cwieka from the Vestry. She reported that Flavia Nomicos has expressed interest in serving as Jr. Warden. Claus Beneker moved that Flavia be appointed to fill the vacancy created by Margaret's resignation, and, then, as a member of the Vestry, Flavia be appointed to serve as Junior Warden until the January Annual Meeting. Dotty Eubank seconded the motion, which carried. Phil Andrews, Flavia and Bill Mendonsa will work together on a job description for Jr. Warden, placing more emphasis on administrative and executive duties.

Nita reported on the Each One Reach One Campaign and the upcoming Stewardship kickoff scheduled for October 5. The Vestry will be responsible for bringing hors d'oeuvres.

Regarding Sunday morning child care, we need some "stand-bys" who will be prepared to take the children on an as-needed basis. Jeffrey Hyatt will work with Rev. Emilie to follow up on this.

Nita commented on the very generous contribution of time and talent of our Chancellor, Terry Davis, who represented Advent Church during the recent problems with our contractor and sub-contractor. She suggested that we present

him with a certificate of thanks and a gift card, to be given at the Annual Meeting. She submitted an e-mail sent to Terry, authorizing him to sign any documents necessary for the Lien Release acceptance (Attachment 2).

- VIII. JR. WARDEN'S REPORT: A Jr. Warden's report was submitted by Phil Andrews, who has been helping with building issues since Mike's resignation.
- IX. TREASURER'S REPORT: Claus presented the monthly financials (Attachment 4). He updated the settlement of the lien, which amounted to a cost of \$18,500. Gorilla, as part of the settlement, will complete the trash enclosure behind Paine Hall for which they have already laid the foundation.

Claus also presented a clarification to Fr. Gabe's contract, stating that the minimum annual salary increase will be based on the Cost of Living Allowance. (Attachment 5) Claus moved and Nita seconded the motion that this wording be used. The motion passed. Claus also reported that Brenda Patton, our accountant, is covering for Shirley Kraft, who has taken a leave of absence due to health problems.

- X. CLERK'S REPORT: Nancy commented that the Nominating Committee is progressing and has some possible candidates. They will meet again on October 6. She also offered a proposed change to the by-laws, which would have the Junior Warden be elected by the Vestry from among its members rather than be elected by parishioners at the Annual Meeting. (Attachment 6) This will be voted on at the next Vestry meeting.
- XI. COMMUNICATION: Dotty stated that the sign-ups for pictures in the new Directory are off to a good start. She also said that there are 25 to 30 vendors signed up for the Arts and Crafts Fair and that pictures have been turned in to the papers.
- XII. PARISH GROWTH AND DEVELOPMENT: Earl submitted his ministry report (Attachment 7).
- XIII. CLOSING PRAYER: The closing prayer was offered by Nancy Bell.
- XIV. ADJOURNMENT: The meeting adjourned at 1:45. The next meeting will be on October 27 at 11:30 a.m. with prayers by Sue Stroefer.

Attachments: 1. Rector's Activity Report, 2. E-mail to Chancellor Terry Davis, 3. Jr. Warden's Report, 4. Financials, 5. COLA clarification, 6. By-laws change, 7. Parish Growth and Development Ministry Report.

Respectfully submitted,

Nancy Bell
Clerk of the Vestry