

**Approved
June 29, 2014**

Advent Episcopal Church
13150 Spanish Garden Drive, Sun City West, AZ 85375
VESTRY MEETING MINUTES
May 4, 2014

- I. OPENING PRAYER: The opening prayer was offered by Sue Stroefer.
- II. CALL TO ORDER: The meeting was called to order by Nita Martin, Sr. Warden, at 11:30 a.m. Members present: Fr. Gabe, Rev. Emilie, Nita Martin, Dianne Diaz, Dotty Eubank, Jeffrey Hyatt, Ray Joseph, Pat Stewart, Sue Stroefer, Earl Thomas. Members absent: Nancy Bell, Bob Fletcher, Flavia Nomicos. Parishioners present: George Winandy, Jim Fry.
- III. BIBLE STUDY: The bible study, suggested by Sue, was from Hebrews, "consider him who endured such hostility against himself..." and pointed out that we should walk in Jesus' footsteps.
- IV. APPROVAL OF MINUTES: Ray Joseph moved and Earl Thomas seconded the motion that the minutes of the March meeting be accepted. The motion passed.
- V. ENDOWMENT FUND INVESTMENT: George Winandy, Chair of the Investment Committee, and Jim Fry, Treasurer, discussed the investment of the Endowment Fund. As this money can't be spent, but only used for the income it produces, we want to maximize that income. George outlined the option of moving the fund from Vanguard to the Episcopal Church Foundation, which has been very successful for many years. Also, they guarantee that the funds would be invested appropriately for a church organization. The ECF would charge an annual fee of 1% for administering and managing the fund. Jim pointed out the advantages of each, Vanguard and ECF. The Endowment Fund is currently slightly over \$200,000. Earl asked for a new policy to compare with the existing one. This will be provided and the Vestry members will consider the options and be prepared to vote at the next meeting.
- VI. TREASURER'S REPORT: Jim presented the March financials (Attachment 1) and reported that he is looking for an auditor. The Vestry asked for more detail in his monthly reports.
- VII. RECTOR'S REPORT: Fr. Gabe submitted his monthly Rector's Activity Report (Attachment 2). He announced that Canon Dibbs may need help with his medical insurance expenses. He reported that there is a new Lutheran "retreat site" available near Wickenburg in the event we wanted to hold a retreat away from home, but not travel the distance to Chapel Rock. Several years ago, a group of Advent Parishioners traveled to the Holy Land, and Fr Gabe has asked Jeffrey Hyatt, who is a travel agent, to look into the possibility of offering a discounted group tour to our Parishioners for another tour opportunity.
- VIII. ASSOCIATE RECTOR'S REPORT: Rev. Emilie presented her monthly Activity Report. (Attachment 3). She asked for the Vestry's approval of her housing allowance. (Attachment 4). Ray moved and Sue seconded the motion that it be approved and the motion passed.
- IX. SR. WARDEN'S REPORT: Nita asked that Vestry members let her know when they've received her e-mails. She led a discussion of summer meeting dates and it was decided to skip May and discuss at the June 29 meeting whether to skip July or August.

- X. CLERK'S REPORT: In Nancy's absence, Nita asked that suggestions for the Nominating Committee be sent to Nancy by the end of next week.
- XI. MINISTRY REPORTS: Ministry Reports were submitted by Dianne Diaz, Ray Joseph and Bob Fletcher. (Attachments 5, 6 and 7).
- XII. WEST VALLEY WIND ENSEMBLE: Dotty Eubank reported that the presentation by the ensemble was very successful and they have been invited to return in January.
- XIII. NEW BUSINESS: Ray reported on a new Patient Advocacy Ministry, asking the Vestry for its approval. He will need some volunteers and will place an ad in the Luminary and make an announcement before both services on April 11. The purpose of the ministry is to aid people having difficulty understanding medical insurance or other related matters. Ray will consult with Terry Davis concerning the avoidance of any legal liability. Earl moved and Sue seconded the motion that we create the Patient Advocacy Ministry. The motion passed.
- XIV. CLOSING PRAYER: The closing prayer was offered by Sue.
- XV. ADJOURNMENT: Ray moved and Dotty seconded the motion to close the meeting. The motion passed and the meeting was adjourned at 1:25 p.m. The next Vestry meeting will be on June 29 at 10:30 a.m.

Attachments: 1. Financials, 2. Rector's Monthly Activity Report, 3. Associate Rector's Activity Report, 4. Associate Rector's Housing Allowance Approval , 5. Christian Education Report, 6. Outreach Ministry Report, 7. Stewardship Committee Report.

Respectfully submitted,

Nancy Bell, Clerk of the Vestry