

Approved

Advent Episcopal Church
13150 Spanish Garden Drive, Sun City West, AZ 85375
VESTRY MEETING MINUTES
March 30, 2014

- I. OPENING PRAYER: The opening prayer was offered by Jeffrey Hyatt.
- II. CALL TO ORDER: The meeting was called to order by Sr. Warden Nita Martin, at 11:35 a.m. Members present: Fr. Gabe, Rev. Emilie, Nita Martin, Nancy Bell, Dianne Diaz, Dotty Eubank, Bob Fletcher, Jeffrey Hyatt, Ray Joseph, Flavia Nomicos, Pat Stewart, Earl Thomas. Members absent: Sue Stroefer. Parishioners present: Jim Fry.
- III. BIBLE STUDY: The Bible study, suggested by Jeffrey, dealt with Mark IV. Fr. Gabe commented that if we have the good news and don't share it, we will lose it. We're all called to preach the Gospel by our actions.
- IV. APPROVAL OF MINUTES: Nancy Bell proposed adding the Christian Education report to the minutes of the February meeting. Dianne Diaz moved and Nancy seconded the motion that the minutes be accepted as amended. The motion passed.
- V. RECTOR'S REPORT: Fr. Gabe informed the Vestry that the housing allowance portion of his stipend for 2014 would be \$25,000 and also that he would like his car allowance of \$150 per paycheck to continue to be put into salary rather than a separate check for "car allowance." Ray Joseph moved and Dotty Eubank seconded the motion that this request be accepted. The motion passed. His monthly Rector's Activity Report (Attachment 1) had been distributed prior to the meeting. He also told the Vestry that he had visited with the new Dean at a recent dinner.
- VI. ASSOCIATE RECTOR'S REPORT: Emilie submitted her monthly Associate Rector's Report (Attachment 2).
- VII. SR. WARDEN'S REPORT: Nita shared a thank-you note from Shirley Kraft's daughter and another from JeNiene for her salary increase. Nita announced that in the future, Vestry members will present reports from committees in their ministries. If it is necessary for a committee representative to make a report directly to the Vestry, there will be a special meeting, perhaps a Saturday workshop. Nita explained that the Easter Vigil will be the chief Easter service. She stated that Meg Lewis, Deacon, has been added to our clergy list. She stated that we should resume contributions to Sewanee, which had been dropped in error. Earl Thomas moved and Ray seconded the motion that we contribute \$600 to Sewanee this year. The motion passed. The Parochial Report was reviewed by the Vestry members. Earl moved and Ray seconded the motion that it be approved. The motion passed.
- VIII. TREASURER'S REPORT: Jim Fry, Treasurer, presented the month's financials (Attachment 3). He also suggested clarification of authorization to spend money.
- IX. JR. WARDEN'S REPORT: Flavia reported that she has looked into the question of available funds for the narthex and driveway improvements. She has determined that we do not have the funds at this time. Earl moved and Dianne seconded the motion that we do nothing to the narthex or the driveway at this time. The motion passed. Flavia requested an account with Sam's Club or Costco to purchase staples for the church. Dianne moved and Dotty seconded the motion that Flavia be authorized to choose the store and open an account. Flavia also noted that a safe needed to be purchased and installed in the Sacristy. This would be used as a secure location to keep collections following services until they are transferred to the

Finance office for recording and deposit. The motion was made and passed. Bob Fletcher then offered to pay for the safe and its installation. His offer was gratefully accepted.

- X. SURPRISE FAIR: Earl reported that our effort was well worthwhile at the Surprise event. People of all ages expressed an interest in Advent.
- XI. NEIGHBORHOOD LINK PROGRAM: Dotty commented that newcomers aren't being assigned to a link.
- XII. EACH ONE REACH ONE PROGRAM: Bob Fletcher outlined his plan for the program. His goal is to have enough pledged to offer Emilie (or someone) a position in 2015. To achieve this goal, there is an immediate need to increase both current member pledging and new member pledging substantially. He hopes the vestry will commit to taking a leadership role in this effort.
- XIII. DIRECTORIES: Work on the directories is proceeding and they should be ready for distribution soon.
- XIV. REPORTS SUBMITTED: Ministry reports for Newcomers & Growth (Earl, Attachment 4), Communications (Dotty, Attachment 5), Christian Education (Dianne, Attachment 6), and Pastoral Care (Pat Stewart, Attachment 7) had been submitted prior to the meeting.
- XV. CLOSING PRAYER: The closing prayer was offered by Jeffrey.
- XVI. ADJOURNMENT: The meeting was adjourned at 1:40 p.m. The next Vestry meeting will be on April 27 at 11:30 a.m.

Attachments: 1. Rector's Monthly Activity Report, 2. Associate Rector's Monthly Activity Report, 3. Financials, 4. Newcomers & Growth Report, 5. Communications Report, 6. Christian Education Report, 6. Pastoral Care Report.

Respectfully submitted,

Nancy Bell, Clerk of the Vestry